

Services Committee - Guildhall Budget 2024-25

Saltash Town Council

For the 2 months ended 31 May 2024

Account	Prior YTD 2023/24	Budget Including Virements 2024/25	Actual YTD 2024/25	Budget Available 2024/25
Guildhall Operating Income				
4200 GH Income - Guildhall Bookings	1,897	2,371	1,124	1,247
4201 GH Income - Guildhall Refreshments	272	249	67	182
4206 GH Income - Guildhall Photocopying Income	4	5	0	5
Total Guildhall Operating Income	2,173	2,625	1,191	1,434
Guildhall Operating Expenditure				
6400 GH Rates - Guildhall	9,899	10,622	10,729	(107)
6401 GH Water Rates - Guildhall	584	909	(6)	915
6402 GH Gas - Guildhall	3,632	5,551	453	5,098
6403 GH Electricity - Guildhall	9,444	6,066	(436)	6,502
6404 GH Fire & Security Alarm - Guildhall	982	1,498	430	1,068
6408 GH Cleaning Materials & Equipment - Guildhall	1,344	1,212	82	1,130
6409 GH Boiler Service & Maintenance	608	1,218	0	1,218
6410 GH General Repairs & Maintenance	4,012	3,046	363	2,683
6411 GH Entertainment Licenses	0	1,073	0	1,073
6412 GH Lift Service & Maintenance	2,636	3,632	1,170	2,462
6413 GH Refreshment Costs - Guildhall	183	445	21	425
6414 GH Equipment - Guildhall	0	1,189	41	1,148
6418 GH Professional Fees	600	10,730	3,141	7,589
Guildhall Staffing Expenses	98	488	23	465
Total Guildhall Operating Expenditure	34,022	47,679	16,010	31,669
Total Guildhall Operating Surplus/ (Deficit)	(31,849)	(45,054)	(14,819)	(30,235)
Guildhall EMF Expenditure				
6470 GH EMF Guildhall Maintenance	1,415	78,888	525	78,363
Total Guildhall EMF Expenditure	1,415	78,888	525	78,363
Total Guildhall Expenditure (Operational & EMF)	35,437	126,567	16,535	110,032
Total Guildhall Budget Surplus/ (Deficit)	(33,264)	(123,942)	(15,344)	(108,598)

To/From Reserves & Budget Virements 2024/25

1. Virement of Staff Salary budget £56,239, Staff Training budget £607 & Staff Contingency £17,399 to Personnel budget - P&F 178/23/24

Key

Spending is on target as predicted at this point in the financial year

Spending is higher than anticipated and needs to be monitored closely

Budget is overspent - requires investigation and recommend virement